

UTAH STATE OFFICE OF EDUCATION UNDERSTANDING UTAH'S PROCUREMENT CODE FOR CHARTER SCHOOLS

Charter Schools must expend all funds under their control as outlined in Utah code 63-56.

Specific Reference

Under Utah code 53A-1a-502(2)—Charter Schools are part of the states public education system.

Under Utah code 63-56-5(14)---Charter Schools are defined as a Local Public Procurement Unit.

Support and Information

State of Utah Division of Purchasing, Reed Taylor assigned to public education, 801-538-3709. (www.purchasing.utah.gov) Web page gives access to all state contracts by product, vendor, or contract number.

Educational Purchasing Advisory Committee (EDPAC), Gary Hansen, Chairman; (Gary is Director of Purchasing for Granite School District 801-263-6100.) Yearly fall workshop with valuable information.

School District Purchasing Departments (call district that your charter school is within)

Pertinent Section of Law and Procedures

Charter Schools are authorized to make small purchases (less than \$5,000) without any bids. The Charter School obtains price quotations and directly makes the award. It should be noted, however, **the school may not purchase goods or services that are on term statewide contracts from other than the term contract supplier(s).**

Utah code 63-56-22, procurement requirements shall not be artificially divided so as to constitute a small purchase under this section.

Utah code 63-56-20.7 reviews the requirements for purchasing recycled paper and paper products.

Utah code 63-56-35.6 directs purchasing units to purchase goods and services from Utah Correctional Industries. (UCI showroom 801-576-7973) www.buyuci.com

Utah code 63-56-38 reviews bond requirements for construction projects.

Utah code 63-56-72 reviews penalties for the acceptance of emolument.

Utah code 53A-20-101 (7) specifies dollar limits for school construction and remodeling. Projects must be under \$80,000 for Charter school employees to complete a project without bidding.

Library Book vendors and telephone numbers:

Follett Library Resources	800-435-6170
Newbridge	800-867-0307
Childrens Library Resources	888-298-1465
Junior Library Guild	800-743-4070
BMI Educational Services	800-222-8100
Publishers Quality Library Serv	800-334-8647

In Utah the average new Elementary School receives \$25,000 for establishing a school library. The standard is 6 – 7 books per student.

Virco is a source of classroom/school furniture with a selection of low to mid-range priced items.